



INVITATION TO BID

(This is not an order.)

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CITY OF CLEVELAND

Division of Purchases & Supplies
601 Lakeside Avenue
Room 128
Cleveland, OH 44114

Buyer: Moddie Faye Davis
216-664-4360
mdavis2@city.cleveland.oh.us

Requestor: Kathy Cather
216-765-6961
kcather@city.cleveland.oh.us

Procurement Folder	RFB No.	RFB Description
97407	RFB 6007 201600000000091	Bulk Condiments
RFB Closing Date/Time	Department/Division	Public Bid Opening Date/Time
March 15, 2016 3:00 PM	6007	March 15, 2016 3:00 PM

SCHEDULE OF EVENTS

Event Description			Event Date	
Group/ Line#	Commodity Description	Item Quantity/ UOM	Service Dates	Catalog Discount
1 / 1	Ketchup, Tomato	60.00000 / CASE		

Ketchup 6/#10 Cans per Case or Approved Equal or Better

Salient Characteristics: Shall be processed using the liquid obtained from the residue after partial extraction of juice from tomatoes. Shall be strained to exclude skins, seeds and other coarse or hard substances in accordance with good manufacturing practices. Vinegar, sweeteners, spices flavorings, onions or garlic may then be added to the finished product.

Ketchup Specification :

G.W : 820+- 10 gr

N.W : 430+- 10 gr

Salt : Max 2.5 %

Total sugar : Min 15 %

Acidity (Acetic acid): Max 2.5 %

T.S.S : Min 30 (Brix)

PH : Max 4

Ash : Max 3.5 %

Quantities Are Estimates Only

Orders Will Be Placed As Needed

Vendor Must Submit Product Specifications with Bid

Contents Must Meet or Exceed Current U.S.D.A. Minimum Standards

Delivery is to be within Seven (7) Days of Emailed, Faxed, or Telephoned Order

Quantities on a "Not to Exceed Basis" with Release Called in by House of Corrections

Purchase Order Valid for One (1) Year or Until Funds are Exhausted Whichever Occurs First

Manufacturer Name: _____ Item/Product Number: _____

Can Size: _____ Number of Cans per Case: _____

Ship To:	Vendor Response		
House of Corrections House of Corrections 23600 Mercantile Rd. Unit J Beachwood, OH 44122	Unit Price	Extension	Delivery Days
	\$	\$	Day(s)



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March 15, 2016 3:00 PM			6007	March 15, 2016 3:00 PM	
Group/ Line#	Commodity Description		Item Quantity/ UOM	Service Dates	Catalog Discount
1 / 2	Mayonnaise		60.00000 / CASE		

4-1 Gallon per Case or Approved Equal/Better

Quantities Are Estimates Only

Orders Will Be Placed As Needed

Product Information Must Be Submitted with Bid

Product Must Meet or Exceed U.S.D.A. Minimum Requirement

Delivery is to be within (7) Seven Days of Phone or Faxed Order

All Containers Must Be Properly Labeled with Product Information

Quantities on a "Not to Exceed Basis" with Release Called in by House of Corrections

Purchase Order Valid for One (1) Year or Until Funds are Exhausted Whichever Occurs First

Manufacturer Name: _____ Item/Product Number: _____

Number per Case: _____ Size of Container: _____

Ship To:
House of Corrections House of Corrections 23600 Mercantile Rd. Unit J Beachwood, OH 44122

Vendor Response		
Unit Price	Extension	Delivery Days
\$	\$	Day(s)



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Group/ Line#	Commodity Description		Item Quantity/ UOM	Service Dates	Catalog Discount
1 / 3	Sweet Relish		30.00000 / CASE		

Sweet Relish
4/1 gallon per case or Approved Equal or Better

Orders Will Be Placed As Needed

Packages Must Be Properly Labeled With Content Information

Vendor Must Submit Product Specifications with Bid

Contents Must Meet or Exceed Current U.S.D.A. Minimum Requirements

Delivery is to be Within (7) Seven Days of Emailed, Faxed or Telephoned Orders

Quantities on a Not to Exceed Basis with Release Called in by the House of Corrections

Purchase Order Will Be Valid For One (1) Year or Until Funds Are Exhausted Whichever Occurs First

Manufacturer Name _____

Item/Product Number _____

Quantity per Case _____

Ship To:
House of Corrections House of Corrections 23600 Mercantile Rd. Unit J Beachwood, OH 44122

Vendor Response		
Unit Price	Extension	Delivery Days
\$	\$	Day(s)

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)



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TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

Shipping/Freight Charges

ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.

NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

BIDDER MUST COMPLETE & SIGN BELOW

NAME OF THE FIRM:		
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
FED ID # / SSN #:		
PHONE NO.:	FAX NO.:	
EMAIL ADDRESS:		
PLEASE PRINT CONTACT NAME:		
AUTHORIZED SIGNATURE:		DATE:

All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.

RETURN BID TO: Division of Purchases & Supplies
601 Lakeside Ave
Room 128, City Hall
Cleveland, OH 44114